

BDC Fall 2024-Spring 2025 Information

Britt Dean Lee, Owner/Instructor/Choreographer 912-826-4887

Location: 103 Waterford Court Rincon, GA 31326 Britt@dancewithbdc.com

Dancers/Parents,

Thank you for choosing “BDC” Britt’s Dance Company. We look forward to working with your child throughout the year. Classes will begin the week of August 12th, depending on your designated class. BDC will showcase dancers around the local area and plan to participate in the Rincon Christmas Parade and the Springfield Fair Parade (unless they are canceled) (dates have not been released yet therefore, detailed info will go out at a later date). The dance year will run from August-May and conclude with our big show/end of year recital “BDC Live! 2025” celebrating our 21th year of dance (a date/time will be confirmed soon and will be given months in advance). Again, thank you for choosing BDC. It is our commitment to provide modern cutting-edge material while maintaining timeless technique. -Britt & the BDC Staff

(All dancers are required to purchase BDC Performance attire, to participate in the local parades. This will be used in both parades & any performances around the area. More detailed information will be given in late August. In class all hair must be up and out of the face, and no jewelry is to be worn except stud earrings.)

Dancer: _____

Class/Classes: _____	Day: _____	Time: _____
_____	Day: _____	Time: _____
_____	Day: _____	Time: _____
_____	Day: _____	Time: _____

Pre-K Dance & Tiny Dance (combo)

- ☐ Light pink leo
- ☐ Light pink tights (convertable or footless if in Acro class following)
- ☐ Pink Ballets Shoes (leather or canvas) (please tuck shoestrings or tie a knot & cut)
- ☐ Tan Tap Shoes (MUST have buckle or Velcro strap in place of ribbons!)
- ☐ Dancers are welcome to wear pink dance skirts or tutus

PreK/Tiny Acro

- ☐ Light pink leo
- ☐ Light pink footless or convertible tights
- ☐ Dancers are welcome to wear pink dance skirts or tutus

Tiny Jazz

- ☐ Light pink leo
- ☐ Light Pink tights
- ☐ Tan Jazz shoes

Mini/Junior/Teen/Senior Dance (combo)

- ☐ Black leo
- ☐ Light pink tights (Minis) or nude tights/no tights (Juniors & up)
- ☐ Black fitted Dance shorts or black dance skirts/tutus are allowed
- ☐ Pink Ballet Shoes (leather or canvas)
- ☐ Black Tap Shoes

Hip-Hop (OPEN)

- ☐ Sweats/Shorts/Leggings (active wear)
- ☐ Leo/bra top/shirt/tank/hoodie etc (active wear) or class leo with clothes over
- ☐ Street sneakers (Any color is fine for now, however dancers will need an all black sneaker for our May Recital)

Jazz Technique (OPEN)

- ☐ Leo or bra top
- ☐ Dance shorts or briefs
- ☐ No tights or nude tights
- ☐ Tan Jazz shoes (leather/split sole)

Lyrical/Contemporary (OPEN)

- ☐ Leo or bra top
- ☐ Dance shorts or briefs
- ☐ No tights or nude tights
- ☐ Tan Jazz shoes/bare feet/Ballet shoes/or turners

Elite Company (Competition Teams)

- ☐ Bra top or leo
- ☐ Dance shorts or briefs
- ☐ No tights or nude tights
- ☐ Tan (color: cappuccino) Jazz shoes *Capezio E Series* (leather/split sole)
- ☐ Pink Ballet shoes (leather or canvas split sole)(sheer/short Ballet wrap skirts are permitted for Ballet class)

Tap Company

- ☐ Bra top or leo
- ☐ Dance shorts or briefs
- ☐ No tights or nude tights
- ☐ Black Tap shoes (leather/split sole/lace up)

Ballet (OPEN)

- ☐ Leo or bra top
- ☐ Dance shorts or briefs
- ☐ No tights or nude tights
- ☐ Pink Ballet Shoes (leather or canvas/split sole)

For your convenience here is a copy to keep of the back of our enrollment form (that is signed when registering)

_____ Registration fee (nonrefundable) of \$30 per new dancer and \$20 per returning dancers (returning from last season only) due at time of registration. If you paid yearly tuition upfront for this season or the pre-registration fee by July 1st, you do not have to pay a registration fee.

_____ First month's tuition due at time of registration (nonrefundable)

***VERY IMPORTANT* Monthly tuition is due by the 1st of the month (not the first dance class of the month) (nonrefundable). We do not prorate classes. As usual all school holidays and possible school closures due to weather (set by Effingham County School District) are considered when setting our tuition rates, and as usual will not be made up unless BDC alone chooses to cancel. If BDC chooses to cancel, then classes will of course be made up. We will not follow the Effingham County School District for COVID-19, due to our smaller class size and shorter dance class length compared to a school class setting, social distancing guidelines, etc. However, if the Georgia governor mandates a mandatory business shut down, we will of course shut down and then switch over to Virtual Dance Classes until we are able to reopen. Tuition will resume for virtual dance classes.**

_____ We must have a written 30-day withdrawal notice (or

email) to withdraw you from any class (before the 5th day of the month you would like to drop), or to change your tuition rate depending on enrollment etc. You then are responsible for payment for the length of the 30-day withdrawal notice, whether you attend class/classes or not. There are No refunds for absences. Therefore, if you do not give a 30-day notice, your account will be invoiced for tuition/late fees (we are then under the assumption that you are still enrolled in that class, and a spot is being held.)

_____ We also offer the option to pay for the entire season and receive 10% off! (Yearly Tuition prepaid is nonrefundable)

_____ **Ways to pay 1:** BDC can keep one credit or debit card on file (we accept Visa, MasterCard, & Discover). Once we have a card on file you can email us at britt@dancewithbdc.com to authorize us to run your card for any payments. For tuition purposes, even if we have the card on file, it would be REQUIRED (UNLESS YOU SIGN THE FOLLOWING BELOW FOR AUTO PAY) that the account holder authorize use before or on the 1st of every month for tuition, or on or before any due dates for miscellaneous costs. Otherwise, the card will not be run, and tuition will be marked unpaid.

_____ **Ways to pay 2:** We accept checks made out to BDC (list dancers name & what the check is for in the memo) or cash (in an envelope w/dancers name and note what the

check is for). Please DROP OFF at the front desk drop box. All payments must be made in full before or at the time of the due date.

____ **Ways to pay 3: AUTO PAY-** BDC can keep one credit or debit card on file (we accept Visa, MasterCard, & Discover). Once we have a card on file, we will run your card on file for: Monthly Tuition (September-May *August/Registration Fees will have been paid upon registering*) on the 1st of every month (unless paid for the year), Costume Fees on November 1st, 2024 & Recital Fees on March 1st, 2025 (unless you have sent a 30-day email authorization dropping your dancer from our program/info listed above). ***THE FEES THAT WILL NOT BE AUTO RAN WILL BE: PARADE ATTIRE & RECITAL MERCHANDISE.** Please authorize this later via email if you want us to run your card, when turning in your order.

***For Company Dancers Auto Pay:** In Addition to the Monthly Tuition/Registration Fee listed above (unless pd for the year), Recital Fee, Company Costumes, Hip Hop Choreography fees, Solo/Duo/Trio Choreography fees & Costumes/if signed up for them as they are optional, will be auto ran on the due date, as well as any competition/convention fees. All fees will be listed on the Company Calendar with their due dates (given out in September). All fees/amounts will be sent in a Co. group text reminder before each due date, as a heads-up. ***THE FEES THAT WILL NOT BE AUTO RAN WILL BE: PARADE ATTIRE, CO. WARM UP/PERFORMANCE PACKAGE ORDERS, OPTIONAL COMPETITION FEES YOU WANT TO ADD (SUCH AS PHOTOGENIC, TITLE, ETC), & RECITAL MERCHANDISE.** Please authorize this later if you want us to run your card, when turning in your order or having the option to add optional/additional competition fees when fees are sent out.*

Please allow us up to 5-10 business days after the due date for your card to be ran/processed.

Please **sign here if you would like to authorize us to auto run your card on file for the Auto Pay Option** (Ways to pay 3): _____

____ Late fee of \$10 is added to your monthly balance if paid after the 1st of the month. If not paid by the last dance class of that month (this means it is a month past due), the late fee goes up to \$20 (all late fees are non negotiable).

____ Past Due Balances that are on the account past 60 days, and a payment arrangement has not been made with BDC, the account will be sent to an outside Collection Agency.

____ There is a Returned check fee of \$30. Once a check is returned, the check balance and the fee of \$30 must be paid in cash. If the same account has two or more returned checks, they then must pay all future payments in the form of cash. For DECLINED CARDS, we will try to run the card again the following business day then contact you if needed.

____ All private lessons, company clean ups, etc. scheduled are pre-paid (nonrefundable).

____ In the event of a possible Christmas Showcase,

dancers participating will be required to purchase their class's costume & pay a show fee (like the Recital Fee). More detailed info will be released in September if this is the case.

____ **COSTUMES** (nonrefundable): Recreational Costume fees due in full on or before November 1, 2024 (avg. \$85-95 per costume per class/ combo classes have x1 costume or x1 costume with a different skirt \$110-120). Competition Costume (for elite co. dancers) fees due in full on or before September 15th *email for est cost/exact cost will go out at the beginning of Sept.*

____ Recital fee \$60 per Dancer due on or before March 1, 2025 (nonrefundable and must be paid for a dancer to participate in the Recital). This fee is separate from the Recital costume fee.

____ Appropriate dance wear is required during class and hair must be worn up and out of face. (Ex. Ponytail or bun.) (Please be aware that fitted clothing and dance wear is needed for us to properly align a dancer's body during class. Also, no jewelry, if earrings please wear studs.)

____ Closed Circuit T.V. is available in the waiting room, for viewing during class time (please do not interrupt the class while it is in session unless it is ofcourse a emergency).

____ All Reminders will be sent out via email. We go off enrollment forms, therefore if an email is not listed, you will not receive reminders. If your email changes from the one we have on file, please email us, or see the front desk for your account to be updated. No monthly statements will be sent out. Therefore, it is the parents' responsibility to make payments on time.

____ Thursday, May 22nd -Last Day of Dance (Fall 2024-Spring 2025 Season)

____ I have read and understand "BDC" Britt's Dance Company Studio Policies and will abide by all general rules and regulations that are set forth throughout the year. Changes may be made by Brittney Dean Lee or BDC.

Waiver of Liability: I _____ parent or legal guardian of _____ will not hold (BDC) Britt's Dance Company, Brittney Dean Lee, or any other assistants, instructors, choreographers, staff, receptionists, or volunteers of BDC, responsible for any injuries or illness (including COVID-19/Coronavirus) that may occur to my child. I also give permission to BDC to use photographs and/or videos of the dancer listed above as deemed appropriate for the promotion of BDC. **Insurance & Permission for Treatment:** My signature below indicates that I authorize BDC (Brittney Dean Lee, assistants, and office personnel) to use standard first aid procedures on the dancer listed above and give my consent for other medical procedures that are deemed necessary in the case of an emergency. Furthermore, I certify that I personally and/or my medical insurance carrier will be responsible for all expenses which are incurred in relation to any injury sustained during any BDC Dance related activity including but not limited to a BDC class, picture days, competition, convention, shows, performances, etc.

Studio will be closed on the dates listed below: (Effingham County- Student Holiday Schedule)

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|--------------------------|--|
| • September 2 | Labor Day Holiday |
| • October 10-14 | Student/Fall Holiday |
| • November 25-29 | Thanksgiving Holidays |
| • December 23 -January 6 | Christmas Holidays (Student Holiday Jan 6) |
| • January 20 | Martin Luther King, Jr. Holiday |
| • February 14-18 | Student/Winter Holiday |
| • March 17 | St. Patrick's Day Holiday |
| • April 14-18 | Student Holiday/Spring Break Holiday |

(BDC will hold classes on school ½ days)