

# BDC Enrollment Form (Fall 2022-Spring 2023)

**BDC Dancer's Name:** \_\_\_\_\_

**Class enrolled:**

\_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_  
\_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_

Age: \_\_\_\_\_ DOB: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Does your child take medication or have a medical condition that we need to be aware of?  
(If so, please indicate what they are and any other helpful information.)

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian (Bill to): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Mother: \_\_\_\_\_ Father: \_\_\_\_\_

Home Phone :( ) \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_

Work Phone:( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Cell Phone:( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

**\*\*E-mail address\*\*:** \_\_\_\_\_

(This is important to have on file! All reminders and all other important information will be sent out via email.)

**Emergency Contact: (If in case of an emergency, you cannot be reached.)**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

*Please initial the following summary of tuition, fees, and informative statements.*

*(You will receive a copy of below on your take home info sheet. Please receive one at the desk when registering or print one online.)*

\_\_\_\_\_ Registration fee (nonrefundable) of \$30 per new dancer and \$20 per returning dancers (returning from last season only) due at time of registration. If you paid yearly tuition upfront for this season or the pre-registration fee by July 1<sup>st</sup>, you do not have to pay a registration fee.

\_\_\_\_\_ First month's tuition due at time of registration (nonrefundable)

\_\_\_\_\_ **\*VERY IMPORTANT\*** Monthly tuition is due by the 1st of the month (not the first dance class of the month) (nonrefundable). We do not prorate classes. As usual all school holidays and possible school closures due to weather (set by Effingham County School District) are considered when setting our tuition rates, and as usual will not be made up unless BDC alone chooses to cancel. If BDC chooses to cancel, then classes will of course be made up. We will not follow the Effingham County School District for COVID-19, due to our smaller class size and shorter dance class length compared to a school class setting, social distancing guidelines, etc. However, if the Georgia governor mandates businesses shut down, we will of course shut down and then switch over to Virtual Dance Classes until we are able to reopen. Tuition will resume for virtual dance classes. If the studio experiences a case of COVID-19, we will close for a thorough cleaning and make up any classes that were missed (however we will try to arrange a thorough cleaning around our class schedule, so no classes are canceled).

\_\_\_\_\_ We must have a written 30-day withdrawal notice (or email) to withdraw you from any class (before the 5<sup>th</sup> day of the month you would like to drop), or to change your tuition rate depending on enrollment etc. You then are responsible for payment for the length of the 30-day withdrawal notice, whether you attend class/classes or not. There are No refunds for absences. Therefore, if you do not give a 30-day notice, your account will be invoiced tuition/late fees (we are then under the assumption that you are still enrolled in that class, and a spot is being held.)

\_\_\_\_\_ We also offer the option to pay for the entire season and receive 10% off! (Yearly Tuition prepaid is nonrefundable)

\_\_\_\_\_ **Ways to pay 1:** BDC can keep one credit or debit card on file (we accept Visa, MasterCard, & Discover). Once we have a card on file you can email us at [britt@dancewithbdc.com](mailto:britt@dancewithbdc.com) to authorize us to run your card for any payments. For tuition purposes, even if we have the card on file, it would be **REQUIRED (UNLESS YOU SIGN THE FOLLOWING BELOW FOR AUTO PAY)** that the account holder authorize use before or on the 1<sup>st</sup> of every month for tuition, or on or before any due dates for miscellaneous costs. Otherwise, the card will not be ran and tuition will be marked unpaid.

**Ways to pay 2:** We accept checks made out to BDC (list dancers name & what the check is for in the memo) or cash (in an

(Continued on back of page) →

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envelope w/dancers name and note what the check is for). Please DROP OFF at the front desk drop box. All payments must be made in full before or at time of due date.

**Ways to pay 3: AUTO PAY-** BDC can keep one credit or debit card on file (we accept Visa, MasterCard, & Discover). Once we have a card on file, we will run your card on file for: Monthly Tuition (September-May \*August/Registration Fees will have been paid upon registering\*) on the 1<sup>st</sup> of every month (unless pd for the year), Costume Fees on November 1<sup>st</sup>, 2022 & Recital Fees on March 1<sup>st</sup>, 2023 (unless you have sent a 30-day email authorization dropping your dancer from our program/info listed above).

**\*THE FEES THAT WILL NOT BE AUTO RAN WILL BE: PARADE ATTIRE & RECITAL MERCHANDISE.** Please authorize this later via email if you want us to run your card, when turning in your order.\*

**\*For Company Dancers Auto Pay:** In Addition to the Monthly Tuition/Registration Fee listed above (unless pd for the year), Recital Fee, Company Costumes, Hip Hop Choreography fees, Solo/Duo/Trio Choreography fees & Costumes/if signed up for them as they are optional, will be auto ran on the due date, as well as any competition/convention fees. All fees will be listed on the Company Calendar with their due dates (given out in September). All fees/amounts will be sent in a Co. group text reminder before each due date, as a heads up. **\*THE FEES THAT WILL NOT BE AUTO RAN WILL BE: PARADE ATTIRE, CO. WARM UP/PERFORMANCE PACKAGE ORDERS, OPTIONAL COMPETITION FEES YOU WANT TO ADD (SUCH AS PHOTOGENIC, TITLE, ETC), & RECITAL MERCHANDISE.** Please authorize this later if you want us to run your card, when turning in your order or having the option to add optional/additional competition fees when fees are sent out.\*

Please allow us up to 5-10 business days after the due date for your card to be ran/processed.

Please sign here if you would like to authorize us to auto run your card on file for the Auto Pay Option (Ways to pay 3): \_\_\_\_\_

\_\_\_\_\_ Late fee of \$10 is added to your monthly balance if paid after the 1st of the month. If not paid by the last dance class of that month (this means it is a month past due), the late fee goes up to \$20 (all late fees are nonnegotiable).

\_\_\_\_\_ Past Due Balances that are on the account past 60 days, and a payment arrangement has not been made with BDC, the account will be sent to an outside Collection Agency.

\_\_\_\_\_ There is a Returned check fee of \$30. Once a check is returned, the check balance and the fee of \$30 must be paid in cash. If the same account has two or more returned checks, they then must pay all future payments in the form of cash. For DECLINED CARDS, we will try to run the card again the following business day then contact you if needed.

\_\_\_\_\_ All private lessons, company clean ups, etc. scheduled are pre-paid (nonrefundable).

\_\_\_\_\_ In the event of a possible Christmas Showcase, dancers participating will be required to purchase their classes costume & pay a show fee (like the Recital Fee). More detailed info will go out in September if this is the case.

\_\_\_\_\_ COSTUMES (nonrefundable): Recreational Costume fees due in full on or before November 1, 2022 (avg. \$85-90 per costume per class/ combo classes have x1 costume or x1 costume with a different skirt \$110-115). Competition Costume (for elite co. dancers) fees due in full on or before September 15<sup>th</sup> \*email for est. cost/exact cost will go out the beginning of Sept.\*

\_\_\_\_\_ Recital fee \$60 per Dancer due on or before March 1, 2023 (nonrefundable and must be paid for a dancer to participate in the Recital). This fee is separate from the Recital costume fee.

\_\_\_\_\_ Appropriate dance wear is required during class and hair must be worn up and out of face. (Ex. Ponytail or bun.) (Please be aware that fitted clothing and dance wear is needed for us to properly align a dancer's body during class. Also, no jewelry, if earrings please wear studs.)

\_\_\_\_\_ Closed Circuit T.V. is available in the waiting room, for viewing during class time (please do not interrupt the class while it is in session).

\_\_\_\_\_ All Reminders will be sent out via email. We go off enrollment forms, therefore if an email is not listed; you will not receive reminders. If your email changes from the one we have on file, please email us, or see the front desk for your account to be updated. No monthly statements will be sent out. Therefore, it is the parents' responsibility to make payments on time.

\_\_\_\_\_ Wednesday, May 24<sup>th</sup> -Last Day of Dance (Fall 2022-Spring 2023 Season)

\_\_\_\_\_ I have read and understand "BDC" Britt's Dance Company Studio Policies and will abide by all general rules and regulations that are set forth throughout the year. Changes may be made by Brittney Dean Lee or BDC.

Waiver of Liability: I \_\_\_\_\_ parent or legal guardian of \_\_\_\_\_ will not hold (BDC) Britt's Dance Company, Brittney Dean Lee, or any other assistants, instructors, choreographers, staff, receptionists, or volunteers of BDC, responsible for any injuries or illness (including COVID-19/Coronavirus) that may occur to my child. I also give permission to BDC to use photographs and/or videos of the dancer listed above as deemed appropriate for the promotion of BDC.

Insurance & Permission for Treatment: My signature below indicates that I authorize BDC (Brittney Dean Lee, assistants, and office personnel) to use standard first aid procedures on the dancer listed above and give my consent for other medical procedure that is deemed necessary in the case of an emergency. Furthermore, I certify that I personally and/or my medical insurance carrier will be responsible for all expenses which are incurred in relation to any injury sustained during any BDC Dance related activity including but not limited to a BDC class, picture days, competition, convention, shows, performances, etc. Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Continued on back of page) →